

Essex Finance Committee
Annual Town Meeting
May 1, 2017
6:45pm
Essex Elementary School

Members Present: Ben Buttrick, Michelle Dyer, Rob Fitzgibbon, Dave Gabor, Mark McKenna, Ken Riehl, Richard Ross

1. New Business
 - a. Reviewed monetary articles related to Warrant for Annual Town Meeting
 - b. Re-voted to support Article 23 regarding Centennial Grove Master Plan
 - i. Based on establishing a C.G. Committee
 - ii. Tied in with Youth Commission
 - iii. Associated with Library Programming
 - c. Voted Michelle Dyer Fincom Chair and Ben Buttrick Vice Chair
 - d. Voted to establish a Long Term Capital Spending Master Plan
 - e. Mark McKenna will step down at the end of his term
2. Old Business
3. Transfer Request
 - a. Voted to approve four (4) line item transfers
 - b. Voted to approve one (1) reserve fund transfer
 - c. Voted to approve one (1) MGL Chapter 44 Section 33B transfer
 - d. See attached documents for additional detail.
4. Public Comment
 - a. N/A
5. Reviewed and Approved Minutes for March 30, 2017 and April 13, 2017
6. Adjourn

REQUEST FOR A RESERVE FUND TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A TRANSFER FROM ACCOUNT #

1100.2.131.5785.00

Title Finance Committee Reserve Fund

1. Amount Requested \$ 8,901.54

2. To be transferred to account # 1100.2.423.0000.00

Title Snow Budget

3. Purpose the amount requested will be used for:

Close out the snow budget for fiscal 2017.

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

More than average snow fall this winter.

Date 4/27/2017

Signed



Department

Snow

Date of meeting 5/1/17

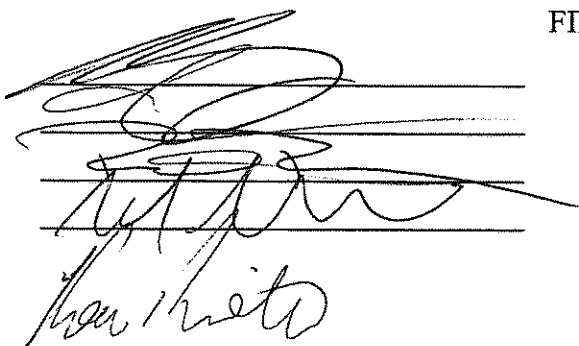
vote: Yes

No

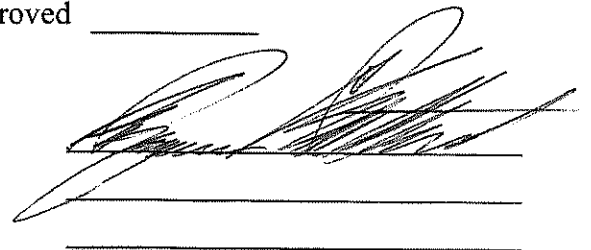
Transfer voted in the sum of \$ 8,901.54

Transfer disapproved _____

FINANCE COMMITTEE



Three handwritten signatures are present on the left side of the page, each written over a horizontal line. The signatures are in cursive and appear to be the names of the Finance Committee members.



A single handwritten signature is present on the right side of the page, written over a horizontal line. It is in cursive and appears to be the signature of the Finance Committee member.

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 1100.2.420.5530.00

Title Highway Maint.

1. Amount Requested \$ 20.00

2. To be transferred to account # 1100.2.420.5532.00

Title Tools and supplies

3. Purpose the amount requested will be used for: _____
To fund the line item for the remainder of the fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____

Date: 4 / 28 / 2017

Signed: [Signature]

Department: Highway

Date of meeting 5 / 1 / 17

Vote: Yes No

Transfer voted in the sum of \$ 20⁰⁰

Transfer disapproved _____

FINANCE COMMITTEE

[Signature]

[Signature]

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 6150.2.000.5533.00

Title Chemicals

1. Amount Requested \$ 10.00

2. To be transferred to account # 6150.2.000.5420.00

Title Office Supplies

3. Purpose the amount requested will be used for: _____
To fund the line item for the remainder of the fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____
More regulatory mailings being sent certified.

Date: 4 / 28 / 2017

Signed: [Signature]

Department: Water

Date of meeting 5/1/17

Vote: Yes No

Transfer voted in the sum of \$ 10.00

Transfer disapproved _____

FINANCE COMMITTEE

[Signature]

[Signature]

[Signature]

[Signature]

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfers voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: FINANCE COMMITTEE, Town of Essex:

REQUEST FOR A LINE ITEM TRANSFER FROM ACCOUNT# 1100.2.420.5530.00

Title Highway Maint.

1. Amount Requested \$ 500.00

2. To be transferred to account # 1100.2.420.5532.00

Title Other Maint.

3. Purpose the amount requested will be used for: _____
To fund the line item for the remainder of the fiscal year.

4. This expenditure is extraordinary and/or unforeseen for the following reasons: _____

Date: 4/28/2017

Signed: [Signature]

Department: Highway

Date of meeting 5/1/17

Vote: Yes No

Transfer voted in the sum of \$ 500.00

Transfer disapproved _____

FINANCE COMMITTEE

[Signature]

[Signature]

REQUEST FOR A LINE ITEM TRANSFER

Requests are to be made and transfer voted BEFORE any expenditure is incurred.
Please submit only one copy.

To: Finance Committee – Town of Essex

1. Amount Requested: **\$690.00**

1100.2.295.5480.00

Fuel & Oil

2. FROM:

1100.2.295.5242.00

TO: **Boat Repair**

3. The specific purpose the amount requested will be used for:

Pay invoice

4. This expenditure is extraordinary and/or unforeseen for the following reasons:

Mandatory service required on boat caused expenses to exceed budgeted amount.

Date: **4/21/2017**

Signed: _____



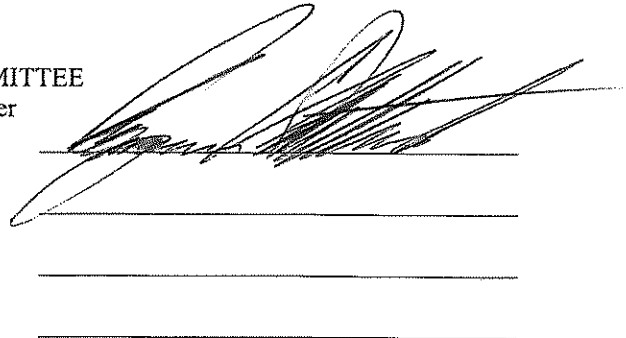
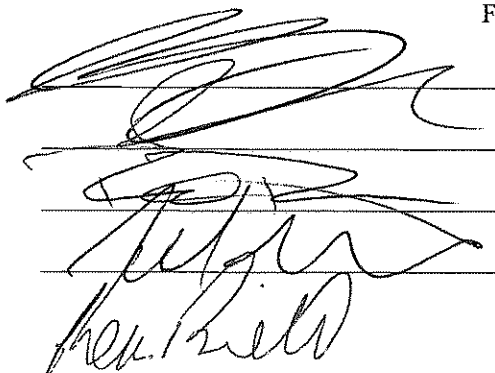
Date of meeting **5/11/2017**

Vote: Yes No

Transfer voted in the sum of \$ **690.00**

Transfer disapproved _____

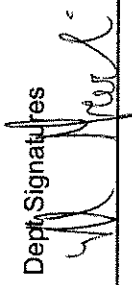
FINANCE COMMITTEE
Harbormaster



Town of Essex
MGL Chap 44 Sec 33B Transfers
Year End 2017

TRANSFER TO:			TRANSFER FROM:				
AMOUNT	BUDGET LINE ITEM	ACCOUNT #	DEPARTMENT	ANNUAL BUDGET	BUDGET LINE IT	ACCOUNT #	DEPARTMENT
\$5000.00	Gloucester	6250.2.5317.00	Wastewater	\$2,034,051.00	Operator Sal.	6250.1.5114.00	Wastewater

PURPOSE To fund the Gloucester line item to cover the 4th sewer bill.

Dept. Signatures


Selectmen's Signatures:

Finance Committee Signatures:


DATE: 5/1/17

DATE: _____

DATE: 5/1/2017

